PMD-OFAM
5/4/22

Appendix 60

PURCHASE REQUEST

Entity Name: **CIVIL SERVICE COMMISSION** **Fund Cluster:** CFAG Current

Office/Section : PAIO-PMRD		PR No.: 2022-05-0322 Responsibility Center Code :		Date: 5 April 2021	
Stock / Property No.	**Unit**	**Item Description**	**Quantity**	**Unit Cost**	**Total Cost**
	1 Set	**Purchase of Teleprompter**	1	150,000	150,000
		Specifications: Dielectric film no-chromatic aberration light splitter mirror 22″ LCD document display Professional teleprompter tripod and caster wheel VGA + HDMI input port 19″ self-check screen			

Purpose: Procurement of teleprompter for production

	Requested by:	Approved by:
Signature :	Ethel Montemayor	Luisa Agamata
Printed Name :	Ethel T. Montemayor	Maria Luisa Salonga-Agamata
Designation :	Chief HRS	Director IV

Civil Service Commission - Central Office
OFAM-Procurement Management Division
Received By: JOANNE
Date: 5/4 Time: 3:07pm

Certified ... in the Annual Procurement Plan (APP) with complete supporting document